

## **FACILITIES BY DESIGN**

5755 Mountain Hawk Drive, Suite 203  
Santa Rosa, California 95409

12/6/2024

### **RE: PETALUMA REGIONAL LIBRARY**

150 Fairgrounds Drive  
Petaluma, CA 94952

Thank you for taking the time to review the below information regarding the Petaluma Regional Library.

#### **Scope of Work; Phase 1 – Furniture & Installation Proposal**

Vendor is responsible for providing a cost for the furnishings outlined in the Petaluma Regional Library Furniture Schedules Packages (Attachments A-D) to include installation costs.

#### **Scope of Work; Phase 2 – Furniture Installation**

Vendor is responsible for providing a crew proficient in installation services to install all product based on the proposed layout (Attachment E). Installation to be done during normal business hours at prevailing wage.

All work for Phase 2 to be completed in May 2025. Dates subject to change.

#### **Project Details**

This project will be DIR registered at prevailing wage.

Please include in your proposal, a wage sheet that illustrates wages paid to various positions, break down of hours proposed and project site lead contact information.

Installation company awarded the contract will work directly with Facilities by Design (FBD) and Dave Tichava to schedule site access.

**Bid due by end of day Friday, December 20<sup>th</sup>, 2024. Any further questions you have must be submitted by the end of the day Thursday, December 12<sup>th</sup>, 2024.**

Please contact Facilities By Design should you have any further questions.

Thank You,

**Paula Stabler, Principal**

