

FACILITIES BY DESIGN

5755 Mountain Hawk Drive, Suite 203
Santa Rosa, California 95409

1/2/2025

RE: HEALDSBURG REGIONAL LIBRARY

139 Piper Street
Healdsburg, CA 95448

Thank you for taking the time to review the below information regarding the Healdsburg Regional Library.

Scope of Work; Phase 1 – Furniture & Installation Proposal

Vendor is responsible for providing a cost for the furnishings outlined in the Healdsburg Regional Library Furniture Schedules Packages (Attachments A-D) to include installation costs.

Scope of Work; Phase 2 – Furniture Installation

Vendor is responsible for providing a crew proficient in installation services to install all product based on the proposed layout (included in Furniture Packages). Installation to be done during normal business hours at prevailing wage.

All work for Phase 2 to be completed end of April 2025. Dates subject to change.

Project Details

This project will be DIR registered at prevailing wage.

Please include in your proposal, a wage sheet that illustrates wages paid to various positions, break down of hours proposed and project site lead contact information.

Installation company awarded the contract will work directly with Facilities by Design (FBD) and Dave Tichava to schedule site access.

Bid due by end of day Thursday, January 16th, 2025. Any further questions you have must be submitted by the end of the day Thursday, January 8th, 2025.

Please contact Facilities By Design should you have any further questions.

Thank You,

Paula Stabler, Principal

